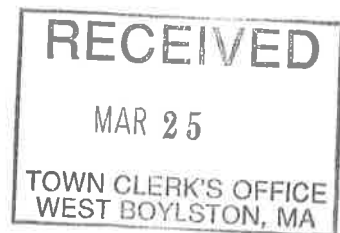




Town of West Boylston
140 Worcester Street, West Boylston, Massachusetts 01583



Facilities Implementation & Strategic Planning Cmte. Meeting Minutes

Date / Time / Location of Meeting
August 12, 2020; 7 p.m.; Virtual
Meeting via Zoom

Members Present
Christopher A. Rucho
John W. Hadley
Raymond Bricault
Barur R. Rajeshkumar
Michael Kittredge
Patrick Crowley

Members NOT Present

Invited Guests:
Nancy Lucier
Chief Tom Welsh

Mr. Hadley convened the meeting at 7:00 p.m.

Chairman's statement:

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 31A, §20, and the Governor's March 15, 2020 Order imposing strict limitations on the number of people that may gather in one place, this meeting of the Town of West Boylston FISP is being conducted via remote participation. No in person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings as provided for in the Order. A reminder that persons who would like to view this meeting while in progress may do so by:

- Join Zoom Meeting

If despite our best efforts, we are not able to provide for real-time access, and we will post a record of this meeting on the town's website as soon as we are able.

Approval of Meeting Minutes – July 8, 2020

Mr. Rucho stated a vote was missed for a sub-committee for the Fire Station.

Motion Mr. Bricault to approve with amendment, second Mr. Rajeshkumar,

Roll Call Vote:

Christopher A. Rucho, yes

*John W. Hadley, yes
Raymond Bricault, yes
Barur R. Rajeshkumar, yes
Patrick Crowley, yes
Michael Kittredge, yes
all in favor.*

1. General Update on Senior Center:

Mr. Hadley stated there is still an issue getting the as-built completed, he explained the height is incorrect on one of the retention ponds. He stated R.A.C. is aware and John McMillon also and they are working on it. He stated the as-built cannot be completed until this is corrected. Mr. Bricault asked if this is a new development, Mr. Hadley responded it is and was found when Places did the site plan two to three weeks ago. Mr. Crowley asked how big of a fix is it, Mr. Hadley stated he is unsure but believes it was off by an approximately a foot and John McMillon is working on it. He is unsure what it will require to get it corrected. Mr. Hadley stated this will not cost the Town any money as it was R.A.C.'s responsibility due to the sub not building the retention pond to spec. Mr. Rucho asked for clarification, Mr. Hadley explained the retention pond was not built deep enough according to the specs. Mr. Bricault asked if R.A.C. has acknowledged the responsibility, Mr. Hadley stated John McMillon has and Places has stated it is incorrect. Mr. Rucho would like the Committee to receive a copy of the letter. Mr. Hadley will add to the next agenda. Mr. Rajeshkumar asked who is responsible for mowing the lawn as it looks terrible, Mr. Hadley stated the Town is responsible. Mr. Hadley stated it has been a tough summer for lawns, Mr. Rucho stated it has been a tough summer but not for mowing and weeding. Mr. Rucho would like this brought up at a Selectmen's Meeting. Mr. Rajeshkumar asked if there is a plan to add irrigation, Mr. Hadley stated they can discuss that in the future.

- **Change Order #12**

Mr. Hadley stated the Selectboard approved pending the FISP Approval. He explained this is the work from Places site plan review and the funds will come out of R.A.C.'s funds. Mr. Rucho asked if the Town paid this and we will be given the funds back. Mr. Crowley stated the Town will pay C&B \$2,092.16 and then they will withhold it from R.A.C. Mr. Rucho asked what is still owed, Mr. Hadley stated we are still withholding funds to R.A.C. Mr. Kittredge stated Places will have to complete another as-built once the issue is completed. Ms. Lucier stated the total available is \$18,291.59 and out of that it will pay for arborvitaes. Mr. Rucho stated as long as we owe them more than the \$2,092.16. Mr. Bricault asked why we are paying them if Places are subcontracted by Caolo & Bieniek Associates. Mr. Rajeshkumar stated he believed Caolo & Bieniek Associates should be paying this.

Motion Mr. Crowley to approve the change order in the contract and pay Places assuming there is still \$2,092.16 still owed to R.A.C., second Mr. Kittredge.

Mr. Bricault still does not understand why we owe and not R.A.C., Mr. Rajeshkumar agrees with Ray and feels this is between R.A.C and C&B not the Town. Mr. Crowley stated ultimately the Town is not paying it, the Town will cut a check with Places, the town will then withhold the funds to R.A.C. and does not understand why R.A.C is not just paying Places. Mr. Bricault stated the original invoice was billed to Caolo & Bieniek Associates and not the Town. Mr. Hadley stated he

thought this is the way they had done this in the past but will put off until the next meeting until they get clarification. Mr. Rucho agreed and would like the clarification for the next meeting. Mr. Crowley and Mr. Kittredge withdrew their motion.

2. Fire Station Project Update:

Mr. Welsh stated he does not have any firm figures yet as they had to put it out for quotes. He stated six companies came for walkthrough and is expecting two more companies to come in and give a quote for abatement. He received zero interest on the electrical, plumbing and HVAC. He reached out to Jon Fitch at Light Department and received a company and information on being OPM (Owners Project Manager). He stated he added an addendum to include a small area (approximately 500 square feet) that was not included, he decided that if they were going to disrupt the upstairs then they should do it all. He stated the Town Administrator was able to secure \$3,661 through MIIA Flex Grant Program to add to Asbestos Abatement Fund and now have a total of \$24,870.35. He believes the preliminary bids to complete the three rooms. He has been in contact with the original contractor that installed the ductwork and requested a quote to remove in order to get the asbestos abatement completed. He has been in contact with the Attorney General's Office to be sure that we are procuring appropriately. Mr. Hadley asked if the Chief will have the bids for the abatement by the next meeting, Chief Welsh stated the bids are due on September 15th due to posting requirements and a couple of contractors that could not come in to view the project. He did receive sixteen inquiries from contractors and the walkthrough was not mandatory. Mr. Hadley would like to review at the October meeting.

Mr. Rucho requested that he and Mr. Hadley meet up to see what they can do to help the Chief out. Mr. Hadley thanked the Chief.

Mr. Bricault asked if there is an update with the School, Ms. Lucier stated it was left that when the school is ready to contact us to set up a meeting. Mr. Rucho stated he would imagine they have a lot going on and that there is an open invitation to have a meeting.

Mr. Bricault asked about the official time of this meeting as he had a different time than what has been scheduled. Ms. Lucier stated during the summer the Selectmen have summer schedule. Mr. Bricault requested outlook be used for scheduling meetings going forward. Mr. Rucho stated not everyone uses outlook, but explained the meetings will be back to normal in September.

Motion Mr. Rucho at 7:28 p.m. to adjourn, second Mr. Bricault, all in favor.

Roll Call Vote:

Christopher A. Rucho, yes

John W. Hadley, yes

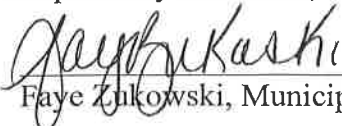
Raymond Bricault, yes

Barur R. Rajeshkumar, yes

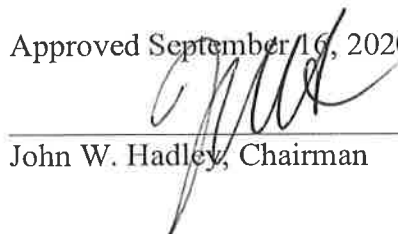
Patrick Crowley, yes

Michael Kittredge, yes

Respectfully submitted,

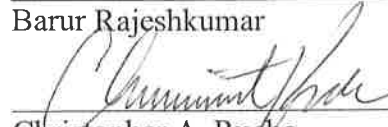

Faye Zukowski, Municipal Assistant

Approved September 16, 2020:


John W. Hadley, Chairman



Barur Rajeshkumar



Christopher A. Rucho

Raymond Bricault

