



# PROPOSED MEETING AGENDA

140 Worcester Street, West Boylston, Massachusetts 01583

In accordance with the provisions of MGL 30A §§ 18-25

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| Economic Development Task Force<br>Board / Committee Name | September 14, 2023<br>Date of Notice                            |
| ZOOM & Town Hall, 140 Worcester Street<br>Meeting Place   | ZOOM & Land Use Room #120<br>Conference Room Number or Location |
| September 19, 2023, 6:00pm<br>Date / Time of Meeting      | Clerk or Board Member Signature                                 |
| <b>Meeting CANCELLED or POSTPONED to:</b>                 | <b>Date of Cancellation or Postponement</b>                     |

Notices and Agendas are to be posted 48 hours in advance of the meetings, excluding Saturdays, Sundays and legal holidays. Please note the hours of operation at the Town Clerk’s Office to ensure that this posting will satisfy this requirement.

### To Join Zoom Meeting:

Link: <https://us06web.zoom.us/j/85443071321?pwd=bDQ1bFZ9S262DJPeLhz19vDx4VM3t2.1>

Meeting ID: 854 4307 1321

Passcode: 873828

Dial by your location: (646)558-8656 US (New York)

This meeting will be held in-person at the location provided on this notice. Members of the public are welcome to attend this in-person meeting. Please note that while an option for remote attendance and/or participation is being provided as a courtesy to the public, the meeting will not be suspended or terminated if technological problems interrupt the virtual broadcast, unless otherwise required by law. Members of the public with particular interest in any specific item on this agenda should make plans for in-person vs. virtual attendance accordingly.

### Call meeting to order – 6:00pm

#### Public Comment:

During this period, the public can raise concerns and questions about the task force operation and programs. The Board will not discuss presented items in detail and may decide to schedule them for a future agenda, except for urgent circumstances.

Complaints or criticism against staff, volunteers, or town officials are not allowed. If there are no Open Session items to discuss, other agenda items may be addressed earlier.

— AGENDA CONTINUED NEXT PAGE —

If you need reasonable accommodations to participate in the public meeting, contact the Town Administrator, Jennifer Warren Dymant at [ada@westboylston-ma.gov](mailto:ada@westboylston-ma.gov) or (774) 261-4088 in advance of the meeting. While the municipality will do its best to accommodate you, certain accommodations require the hiring of outside contractors who may not be readily available if requested immediately before the meeting.

PROPOSED MEETING AGENDA: 9/19/2023 REGULAR MEETING  
WEST BOYLSTON ECONOMIC DEVELOPMENT TASK FORCE

*Approval of Meeting Minutes: August 31, 2023 regular meeting minutes*

***Old Business***

***Review Mission of the Task Force***

Including discussion of Gateway Sign Project and the distinction between that and the Adopt-a-Square/Island Program run by the Select Board.

***Reorganize the board officers***

***New Business***

***Correct the website information regarding Gateway sign size.***

***Update on new business in town – LK Home & Gift***

Ask Select Board/TA for a “Proclamation”

***Review process for Gateway signs from last year and discuss improvements.***

***Review suggested Gateway sign policy edits***

Make sure sign size is updated

***Update on website changes***

***Prioritize suggestions for increasing business engagement***

***Discuss recruiting efforts for the fifth member of EDTF***

***Future agenda items***

***Set next meeting date & location.***