

**REQUEST FOR LEGAL SERVICES
Town of West Boylston**

Date: _____

Name & Title _____

Committee or Department _____

Did you try to find the answer to your question in the statute, by calling a state agency, or by talking to your counterpart in another community? Yes _____ No _____
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Description of Request: “Request for Legal Opinion” OR “Relates to Pending Litigation”
Is this request from a committee, or individual committee member’s concern?
Is the request of high or low priority?
PLEASE ATTACH ALL RELEVANT DOCUMENTATION

Time Frame: By what date is a response needed? Please explain
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PLEASE SUBMIT COMPLETED REQUEST FORM TO THE OFFICE OF THE TOWN ADMINISTRATOR FOR PROCESSING

<p>Your above request for legal services was:</p> <p style="text-align: center;">_____ Forwarded to Town Counsel on (date) _____</p> <p style="text-align: center;">_____ Returned on (date) _____</p> <p style="text-align: center;">Reason:</p> <p style="text-align: right;">_____ Leon A. Gaumont, Jr., Town Administrator</p>
