



# MEETING MINUTES 5-2-2023

140 Worcester Street, West Boylston, Massachusetts 01583

In accordance with the provisions of MGL 30A §§ 18-25

## MINUTES

### TOPIC

Start Time                      Meeting opened and Called To Order by Bradford Dunn; Seconded by Jim Swalec; Approved by All  
2:15pm

### Old Business:

- Motion was made by Jim Swalec to skip review of last Meeting Minutes of November 28, 2022. Seconded by Bradford Dunn; Approved by All. Motion Approved

### New Business:

- **Motor Vehicle Abatements March/April 2023**  
The file presented to the Board of Assessors was reviewed. Jim Swalec made a motion to approve this file and authorized Malcolm Taylor to use Board of Assessors signature stamps as Approval. The motion was seconded by Bradford Dunn and Approved by All. Motion Approved.
- **Motor Vehicle Warrant & Commitment for 2023-02 & 2022-08**  
The file presented to the Board of Assessors was reviewed. Jim Swalec made a motion to approve this file and authorized Malcolm Taylor to use Board of Assessors signature stamps as Approval. The motion was seconded by Bradford Dunn and Approved by All. Motion Approved.
- **3 ABC Review**  
Jim Swalec made a motion to accept list of property for seven (7) charitable organizations, with the caveat that a follow up conversation is still required with the Worcester Land Trust. The motion was seconded by Bradford Dunn and Approved by All. Motion Approved.
- **Chapter Land Application Review**  
After discussions, a motion was made by Jim Swalec to defer to next Board of Assessors meeting to review improvements and any new applicants. This motion was seconded by Bradford Dunn and approved by all. Motion Approved.
- **Approval to Allow Admin. To Utilize Board of Assessors Signature Stamps for M/V Abatement Report.**  
After discussions, a motion was made by Jim Swalec to delegate authority to Malcolm Taylor, Assistant to Assessor's Office, to authorize Motor Vehicle Abatement Reports on behalf of the Board of Assessors and to utilize Board of Assessors individual signature stamps for same.  
The motion was seconded by Bradford Dunn and Approved by All. Motion Approved

If you need reasonable accommodations to participate in the public meeting, contact the Town Administrator, Jennifer Warren Dyment at [ada@westboylston-ma.gov](mailto:ada@westboylston-ma.gov) or (774) 261-4088 in advance of the meeting. While the municipality will do its best to accommodate you, certain accommodations require the hiring of outside contractors who may not be readily available if requested immediately before the meeting.

**New Business (continued):**

- **Approve bills payable to CAI & RRG.**

Jim Swalec made a motion to approve each of the bills. The motion was seconded by Bradford Dunn and Approved by All. Motion Approved.

In addition, Jim Swalec made a motion to delegate authority to Malcolm Taylor, Assistant to Assessor's Office, to submit for payment invoices for previously approved contracted services and to utilize Board of Assessors individual signature stamps for same. The motion was seconded by Bradford Dunn and Approved by All. Motion Approved

**Next Meeting Scheduled**

**TBD**

**Motion to Adjourn**

- Jim Swalec made a motion to adjourn The motion was seconded by Bradford Dunn and Approved by All. Motion Approved.  
Meeting Adjourned at 3:06pm.

Appendix Note: Administrative Error. Minutes were dated May 4<sup>th</sup> but the actual Meeting Date was May 2, 2023, not May 4, 2023.

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